



SLOHS Associated Student Body

Club Name _____

Advisor Name _____

Article I Name and Purpose of Organization

Section 1 Name

Section 2 Purpose

Article II Faculty Advisor

Section 1 Club advisor is a volunteer certificated staff member of San Luis Obispo High School staff who will supervise and observe the meetings and activities of this club.

Advisor Name _____

Advisor Initials _____

Section 2 Advisors to religious and/or political clubs and organizations shall not participate in any meeting or activity, but shall supervise the meetings and activities to ensure that all school, ASB, and club rules and regulations are followed

Advisor Initial _____

Section 3 Advisor will distribute and collect club permission slips, take roll, submit annual budget, and minutes. Advisor will supervise meetings and activities.

Advisor Initial _____

Section 4 Advisor will submit a brief description of the club's purpose by November of each year for information distribution.

Article III Membership

A **current** membership of the club shall be on file with the A.S.B. I.C.C.

Membership in the aforementioned club is open to any student of SLOHS

Other membership guidelines:

Article IV Officers and Terms of Office

Section 1 Officers and term of service (usually President, Vice President and Secretary/Treasurer)

Section 2 Duties of Each Office

Section 3 Appointed Offices and Duties

Article V	Meetings and Minutes
Section 1	<p>Club meetings shall be conducted during non-instructional time and shall be open to all qualified students</p> <ul style="list-style-type: none"> ♦ Meetings shall be conducted on school premises unless permission is received in writing from appropriate school administrator to meet off-campus. ♦ The aforementioned club has no governmental affiliation or policy association with any off campus organization, and exists entirely for students who are enrolled at SLOHS <p>Regular meetings are conducted during lunch in available classrooms as follows:</p> <hr/> <p>Neither a non-student nor non-school personnel shall direct, control, or regularly attend the meetings of this club unless prior approval is obtained:</p> <ul style="list-style-type: none"> ♦ Club Guests MUST sign in at the office prior to club meeting ♦ Regular is defined as more than 2 consecutive meetings, or 3 meetings per semester.
Section 2	<p>Minutes</p> <p>Minutes of the meetings, including a list of all those in attendance, will be maintained and kept on file. Minutes are due with 48 hours when requested.</p>
Article VI	Ratification, Amendments, By-Laws
Section 1	<p>Ratification of this constitution requires 2/3 vote by membership</p> <p style="text-align: center;">Date of ratification:</p>
Section 2	<p>Amendments requires 2/3 vote by membership</p> <hr/>
Section 3	<p>By-Laws requires 2/3 vote by membership</p> <hr/> <hr/>